



QUESTIONS AND ANSWERS

PROJECT NAME: A SHOWCASE OF SUSTAINABILITY PRACTICES IN SOUTH AFRICAN CITIES

CLOSING DATE: 27 NOVEMBER 2020

Questions and Answers

No.	QUESTIONS	ANSWERS
1.	<p>It is stated in the ToR that the expected duration of the project is 4 months.</p> <p>Could you confirm whether inception will occur in Dec. already or more likely in Jan. 2021?</p>	<p>Project inception is likely to happen in mid-January 2021, taking into consideration our evaluation processes, appointment and contractual procedures.</p>
2.	<p>One-envelope versus two-envelope system:</p> <ul style="list-style-type: none"> • Please advise whether you have a preference on the submission of the Technical and Financial Proposal - in terms of whether or not these two documents can be combined into one document and submitted as such. • If not, and you would like a two-envelope system, where the Technical Proposal and the Financial (all-inclusive quote) Proposal are submitted separately, please advise whether the two separate documents can both be submitted in one email. 	<p>There is no preference. The proposal can be submitted as one document or two separate documents.</p>
3.	<p>Project duration versus level of effort: The Terms of Reference on page 6 note that "Time and effort are estimated at approximately 4 months". Please could you clarify whether:</p> <ul style="list-style-type: none"> • the 4 months is for both the project's duration (i.e. the project must start and end within 4 months) and for the level of effort (i.e. you are expecting a financial proposal with a total number of days amounting to 4 person-months which is 84 days). • if the 4 months stated in the Terms of Reference only relates to the project duration, please could you advise what the expected level of effort is. 	<p>The project duration is estimated at approximately 4 months, while the level of effort is estimated at between 58 and 63 days.</p>

	<ul style="list-style-type: none"> if the 4 months stated in the Terms of Reference only relates to the level of effort, please could you advise what the expected project duration is. 	
4.	<p>We would like to clarify the scope that the case study is limited to one project/ programme per city - a total of 9 case studies.</p> <p>To explain further - Joburg may have 10 projects related to sustainability. But we pick one (through consultation) - say "Pick It Up" project under waste management. Similarly, we pick a project in Cape Town - say, a transport project that impacts climate change. We do the same for the other cities. Then we conduct a case study only on these 9 projects that we selected (1 in each city).</p> <p>Is my understanding correct?</p>	<p>Yes, this understanding is correct. There should be 9 case studies in total – one project per city. The projects can differ from city to city.</p>