



QUESTIONS AND ANSWERS

PROJECT NAME: **CITY SUSTAINABILITY INDICATORS – PHASE 2**

PROJECT CODE: **134.003**

CLOSING DATE: 05 MARCH 2021

Questions and Answers

QUESTIONS	ANSWERS
<p>I wanted to confirm whether the SACN codebook is similar to the reference "The SACN Guide to Submitting Data"? and if not what is the SACN codebook referred to in the RFP?</p>	<p>The “<i>SACN Guide to Submitting Data</i>” details the principles of the SACN Codebook, so all the guidance you need is there for compliance to the codebook principles, which are detailed in the guide under the headings:</p> <ul style="list-style-type: none"> • Data Submission Guidelines (and related sub-headings) • Graphs/Figures/Charts Submission Guidelines, and • Metadata Submission Guidelines <p>A bit of information on the codebook: We have compiled a codebook of common city indicators which presents an overview of the reporting requirements for cities in terms of MFMA Circular 88 and State of Cities Report. The codebook provides metadata and collection information for indicators that cities have to report on.</p> <p>The data on sustainability indicators in the codebook are not sufficient, hence the reason we issued the RFP.</p>
<p>Our team have reviewed the RFQ and request clarification / confirmation on the following:</p> <ol style="list-style-type: none"> i. We understand that the “set of sustainability indicators which cities have deemed important to track” referenced in Section 2 of the RFP refer to the 261 indicators listed in Annex 5 (Potential Additional Indicator Sheet). Please confirm? ii. Does the “set of sustainability indicators which cities have deemed important to track” also include the 56 indicators listed in Annex 4? iii. We assume that data to be collected will only be required for the 9 cities that partook in the 	<ol style="list-style-type: none"> i. Yes, that is correct. ii. No. The 56 indicators are those proposed for tracking at a later stage, therefore they NOT part of this RFP. They have only been included in the information pack to bidders to provide a holistic overview of Phase 1 of the project. iii. Yes, that is correct; only from the 9 cities that were part of the initial study. iv. Yes, that is correct. The scope is limited to data collection and uploading onto SCODA.

<p>Phase 1 report (Buffalo City, Cape Town , Ekurhuleni, eThekweni, Joburg, Mangaung, Msunduzi, Nelson Mandela Bay and Tshwane) – please confirm?</p> <p>iv. We understand that the scope is limited to data collection and uploading only? Please confirm?</p> <p>v. We therefore interpret that the scope does not include data analysis or the development of formulas. Please confirm?</p> <p>vi. Are there any agreements in place with the participating cities and data custodians listed in the ToR?</p>	<p>v. Yes, that is correct. The scope does NOT include data analysis or the development of formulas.</p> <p>vi. Yes, for all eight (8) member cities of the SA Cities Network (Buffalo City, Ekurhuleni, eThekweni, Joburg, Mangaung, Msunduzi, Nelson Mandela Bay and Tshwane), there are MoUs in place. SACN will support the service provider in identifying the right city officials to contact for data collection.</p> <ul style="list-style-type: none"> • A different arrangement will be made by SACN for the City of Cape Town. • There is a MoU in place with National Treasury’s – City Support Programme, however, they are no formal agreements with the other data custodians listed in the RFP. The SACN will support the service in provider in identifying the right officials to contact in those organisations, and the service provider will be required to use their own networks and contacts as far as is practicable.
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